



# নর্দান ইসলামী ইন্স্যুরেন্স লিঃ

## NORTHERN ISLAMI INSURANCE LTD.

### Notice of the 24<sup>th</sup> Annual General Meeting

Notice is hereby given that the **24<sup>th</sup> Annual General Meeting** of the honorable shareholders of Northern Islami Insurance Limited will be held on **Monday, 21 September 2020 at 04:00 P.M.** (Dhaka time) by using **Digital Platform** (in pursuance with BSEC order SEC/SRMRC/04-231/25 dated July 08, 2020) to transact the following business:

#### AGENDA

- 1. Report and Accounts**  
To receive, consider and adopt the Audited Financial Statements and the Report of the Directors and Auditors of the Company for the year ended 31st December, 2019.
- 2. Dividends**  
To declare and approve dividend for the year 2019 as recommended by the Board of Directors.
- 3. Election/Re-election of Directors**  
To elect/re-elect Directors who are retiring in terms of the relevant provision of the Articles of Association of the company.
- 4. Appointment of Auditors**  
To consider appointment of Auditors for the year 2020 and to fix their remuneration.
- 5. Appointment of Professional**  
To consider appointment of Corporate Compliance Auditors of the Company for the year 2020 and to fix their remuneration.

Dated, Dhaka  
August 26, 2020

By order of the Board of Directors

Sd/-  
**(M. H. Galib)**  
Company Secretary

#### Notes:

- Members whose names appear on the Member/Depository Register on the "Record Date" i.e., 13 August 2020 shall be eligible to attend the 24<sup>th</sup> Annual General Meeting and receive dividend.
- The 24<sup>th</sup> AGM of the company would be conducted through Digital Platform in line with the Order No. SEC/SRMRC/04-231/25 dated 08 July, 2020 of Bangladesh Securities and Exchange Commission.
- Detail login process for the meeting will be available at Company's website [www.niil.com.bd](http://www.niil.com.bd) and the link will be mailed to the respective Member's email address and by SMS available with the Registers.
- A member eligible to attend the Annual General Meeting (AGM) is entitled to appoint a Proxy to attend and vote on his/her behalf (through digital platform). Proxy forms duly filled, signed & stamped with BDT 20.00 must be sent through email to the Share Department of the Company at [share@niil.com.bd](mailto:share@niil.com.bd) at least **48 hours** before the time fixed for the Meeting.
- Pursuant to the Bangladesh Securities & Exchange Commission Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018 the Company will send the Annual Report 2019 in soft format to the respective e-mail address of the shareholders available in their BO Account maintained with the Depository Participants (DP). However, interested shareholders may collect hard copy of the Annual Report-2019 from the Company's Share Department, by submitting a written request. The soft copy of the Annual Report-2019 will also be available at Company's website - [www.niil.com.bd](http://www.niil.com.bd)
- Depository Participants (DP)/Stock Brokers are requested to send the list of Margin Account Holders based on Record Date, if any, within 31 August 2020 to the Company, otherwise, the dividend will be paid to shareholders Bank Account whose names appeared in the Member/Depository Register on the "Record Date". Those, who have already sent the list, need not to send again.
- Members are requested to update particulars of their Bank Account, Email Address, NID No., Mailing Address, Contact Number and 12 digit Tax payer's Identification Number (E-TIN) in their CDBL account through Depository Participants (DP).
- No Gift/Gift Coupon/Benefit in cash or Kind**, other than in the form of dividend shall be offered/paid to the shareholders in the 24<sup>th</sup> AGM in compliance with the circular of Bangladesh Securities and Exchange Commission's BSEC/CMRRCD/2009-193/154 dated 24 October, 2013.